

CITY OF BENTON SIGN PERMIT APPLICATION

The permit request below should be filled out and a graphic rendering of the sign provided, including a site plan for free standing signs.

- **Once documentation has been submitted and approved, any changes made to the design or location of the sign will require submitting corrected/revised documentation.**
- **Each Site Sign must be submitted separately with its own application/attachments.**
- **Attach explanation & drawings with dimensions. Also include landscaping information.**
- **A white stake is to be placed in location of all site signs.**
- **There shall be a four (4) foot minimum width landscape strip around the base of all ground mounted signs. Strip should increase based on overall bulk and scale of design. (Ordinance 14 of 2017)**

Applicant Name: _____

Owner Name: _____

Applicant Address: _____

Owner Address: _____

Applicant Phone Number: _____

Owner Phone Number: _____

Is this for a new business? ☐ Yes ☐ No (A business license application must be on file prior to requesting sign approval)

Is this for new commercial construction? ☐ Yes ☐ No

AHTD Application Required: ☐ Yes ☐ No

If sign will not be located on your property, a property owners' permission statement must also be attached.

☐ New Sign ☐ Existing Sign Improvements ☐ Enlarging Existing Sign ☐ Other: _____

Number of Signs: _____ Billboard: ☐ On-Premise/☐ Off-Premise ☐ Wall ☐ Monument ☐ 2-Pole ☐ Other: _____

Physical Address of Sign Location: _____

Total Sq Ft of each Sign: _____ Total Value (sign/installation): _____

Will sign require electrical connection? ☐ Yes ☐ No

Does project include LED/EDM? ☐ Yes ☐ No

If yes, an Electrical Permit & Inspection will be required.

Is location within the city limits of Benton? ☐ Yes ☐ No

Is location legally zoned for square footage of sign? ☐ Yes ☐ No

What is the zoning for the property?

R1-R8 ☐ TC1-TC3 ☐ C1 ☐ C2 ☐ C3 ☐ LI/HI ☐ PUD ☐ A ☐ M ☐ OS ☐ S ☐

CERTIFICATION

I certify that I have the authority to sign this application and the statements made herein are true and correct. I also certify that my sign will not encroach, in any manner, on state highway right-of-way and that it will be removed at no expense to the City of Benton if it is found that the sign does not meet city zoning ordinance.

Applicant Signature ☐/Owner Signature ☐

Date

Approved by: _____

Date: _____

Disapproved by: _____

Date: _____

Permit Fee: \$75 per sign plus 0.0005 times the total value (Ordinance 76 of 2009)